



SPOKANE REGIONAL CLEAN AIR AGENCY
BOARD MEETING MINUTES

May 7, 2009 9:00 a.m.
SPOKANE COUNTY PUBLIC WORKS BUILDING
LOWER LEVEL HEARING ROOM

BOARD MEMBERS PRESENT:

Chair Jeff Corkill
Mayor Edward Crockett
Councilmember Rose Dempsey
Commissioner Bonnie Mager

STAFF MEMBERS PRESENT:

William Dameworth, Director
Ron Edgar, Chief of Technical Services
Barbara Nelson, Finance & Personnel Admin.
Matt Holmquist, Compliance Administrator
Lisa Woodard, Public Information Officer
Brandy Ellis, Air Quality Specialist
Michelle Wolkey, Legal Council
Mary McDermott, Secretary

WORK SESSION: The work session was called to order at 9:00 a.m.

1. Revisions to Asbestos Regulations and Fee Schedule – Matt Holmquist

Matt gave a brief summary of the revisions to the asbestos regulations and fee schedule. One written comment was received from Robert Reed of IRS Environmental and he stated “I have reviewed the changes. I have no concerns with the changes.” There was little discussion between the Board Members and Matt.

2. Expansion of Spokane Clean Air No Burn Area – Brandy Ellis

Brandy gave a brief summary of the proposed expansion of the no burn area. There was some discussion between the Board Members and Brandy.

3. NOC Fee Increase – Ron Edgar

Ron gave a brief summary of the Notice of Construction (NOC) and Notice of Intent (NOI) fee increases. Councilmember Rose Dempsey asked if it would be possible to do the increase in a two step phase in because a 35% increase is a pretty steep increase. Ron replied that any overhead from these fee based programs that doesn't get covered by the fee increase comes from the local assessment or local tax money. There was some more discussion between the Board Members, Ron and Bill. The

Board Members agreed that they would like to have Spokane Clean Air phase the 35% increase in fees in over a two year period, half of the 35% for each of the two years.

4. Registration Fee Increase – Matt Holmquist

Matt gave an overview of the three options for the annual registration fee increase. Option A is to continue status quo and recover 90% of direct costs and 0% of indirect costs; Option B is to have a two-year phase-in and recover 100% of direct costs and 50% of indirect costs; and Option C is to have a three-year phase-in and recover 100% of direct costs and 0% of indirect costs. There was some discussion between the Board Members, Matt, Bill and Ron. The Board Members agreed for staff to move forward with Option C.

5. FY-2010 Draft Budget – Barbara Nelson

Barbara gave an overview of the three options for the budget for fiscal year 2010. The fee based programs have been established as separate funds and stand alone as far as their own budget including revenue, expense and fund balance. Until full cost recovery is achieved, the Local Assessment and Unreserved Undesignated Fund Balance will continue to be used to balance these fund budgets. There was discussion between the Board Members, Barbara and Bill. The Board Members agreed for Barbara to move forward with Plan D and the public comment period.

6. Discussion of SRCAA By-Laws – Barbara Nelson

Barbara went over the two sections that are to be changed. The first change is due to the 2010 fiscal year budget and plan chosen by the Board. The second change is where Spokane Regional Clean Air Agency's board meetings will be held at the new office location. There was discussion between the Board Members, Barbara, Bill and Michelle Wolkey. Chair Jeff Corkill asked Barbara to send the By-Laws to the Board Members ten (10) days before the next meeting.

BOARD MEETING: The board meeting was called to order at 10:00 a.m. by Chair Jeff Corkill.

1. Interview Applicants for the “Member at Large” Board Position – Bill Dameworth

Tom Brattebo stated reasons as to why he would be the best candidate to fill the “At Large” position on the Spokane Clean Air's Board of Directors. There were some questions to Tom from the Board Members.

John Magnuson, Jr. stated reasons as to why he would be the best candidate to fill the “At Large” position on the Spokane Clean Air's Board of Directors. There were some questions to John from the Board Members.

2. Advisory Council Report – Ray Kelleher

Ray gave a brief overview of the last Advisory Council meeting. There was a lot of discussion about asbestos, the disposal of and the fees related to the removal. There was some discussion about agricultural burning and the moving of the air quality devices for the air quality reports. There was an

update on the legislative bill that would stream line the way a position was filled on the board for the “Small Cities and Towns Representative” so it wouldn’t take so much time.

3. Director’s Report for April – Bill Dameworth

Bill gave a brief overview of the director’s report. Baker’s comments are still being reviewed by legal and technical consultants. Matt contacted the City of Spokane regarding demolition orders, such as the one issued to Patriot Electric last December. The city official agrees that it is appropriate to add language informing recipients of the need to comply with Spokane Clean Air’s asbestos rules and to send, fax or email copies of such orders. Some modifications to the compliance history database have been made to avoid repetitive entries for the same NOV. Bill gave an overview of his meeting with the California Air Resources Board regarding railroads (mobile sources) and their health effects on the public. The legislation Spokane Clean Air sponsored which changed the election process for small cities and towns’ representative was signed by the governor. The other legislation Spokane Clean Air endorsed which requires the disclosure of solid fuel burning devices upon sale of a home was sent to the governor for signature. We received two applications for our open board position. Bill would like the Boards go ahead on sending a letter for federal funding along with other air agencies. The Board agreed that Bill should attend the meeting for the federal funding and also move forward with the letter. The EPA will probably be lowering the standards for Spokane Clean Air to meet in the future.

4. Public Information/Education Update – Lisa Woodard

Lisa gave a brief overview of the information and education projects for March. There were five community events (The Home Show, the SHBA Premiere Home Remodeling Show, Spokane Valley Earth Day, Arbor Day, Plantland and Earth Day at Riverfront Park). An air quality specialist was a guest speaker discussing the asbestos program at the Landlord Association’s monthly membership meeting in April. We’ve received 79 applications from registered sources who’ve applied for either silver or gold recognition. Most of the Ecology grant funding has been allocated for wood stove change-outs. Residential outdoor burning radio spots, under a partnership with Spokane Regional Solid Waste, continued to air during April. The chipping and composting event was April 11 and there were 80 attendees. Fire District #4 has expressed an interest in adding a fall event in the area. We had generous donations of equipment and containers from Adams Tractor Co. and ABCO Wood Recycling for the chipping event. A news release was sent out promoting the chipping event.

5. Activity Report for March 2009 – Ron Edgar

Ron stated that there were 31 solid fuel burning devices complaints and outdoor burning is also picking up. The inspectors are busy with new source reviews, inspections, complaints, etc. and there is always a lot of activity for asbestos NOIs. We continue to have very good air quality this year. All of the equipment from the Freya and Ferry site has been installed on the roof of Spokane Clean Air’s building. There was discussion between Chair Jeff Corkill, Ron and Bill.

6. Income/Expense Statement for April 2009 – Barbara Nelson

Barbara gave an overview of the revenue and expense 2009 fund totals. Spokane Clean Air is on track with its revenues and expenses for the year. One thing to note on the revenue side is the

registration fees will be approximately \$60,000 short and the NOC fees will be approximately \$80,000 short according to the budget; but this will be covered with the annual assessment money. There was little discussion between the Board and Barbara.

7. CONSENT AGENDA – ACTION ITEM – Approval of the April 2, 2009 Board Minutes and the April 17, 2009 Retreat Minutes. Approval of Vouchers for April 2009 Numbered 3797 through 3894 in the amount of \$44,752.55 and April Payroll of \$132,108.51 for a Grand Total of \$171,861.06.

Councilmember Rose Dempsey moved to approve the April 17, 2009 retreat minutes and vouchers for April 2009 as amended and Commissioner Bonnie Mager seconded it. Motion passed unanimously.

Councilmember Rose Dempsey moved to approve the April 2, 2009 board minutes and Mayor Edward Crockett seconded it. Motion passed with Commissioner Bonnie Mager abstaining.

8. PUBLIC HEARING – Resolution 09-08 – FY-09 Budget Addition of Federal Grant Dollars – Barbara Nelson

This is to appropriate the money for expenditure that Spokane Clean Air will be getting from the Department of Ecology who has notified us that we will have additional federal money. For this current year, it must be spent by June 30, 2009 and it will be spent to cover costs for work tasks that have already been identified in our work plan and previously had been paid for from the local assessment. The dollar figure is \$62,654.00 additional federal dollars to be added to our budget. There were no comments from the public.

Commissioner Bonnie Mager moved to approve Resolution 09-08 and Mayor Edward Crockett seconded it. Motion passed unanimously.

9. PUBLIC HEARING – Resolution 09-09 – Use of Project Reserve Funds for Conference Room Furniture – Barbara Nelson

This is to request appropriation for \$7,200.00 to purchase additional chairs and audio/recording equipment for the board room. There were no comments from the public.

Commissioner Bonnie Mager moved to approve Resolution 09-09 and Councilmember Rose Dempsey seconded it. Motion passed unanimously.

10. Resolution 09-10 – Selection of a “Member at Large” Board Member

Michelle Wolkey gave a brief summary, for the benefit of the new board members and members of the audience; of the changes that happened through the legislature to the Board make up and what the requirements are (RCW 70.94.100 is the statute that governs the composition). The individual selected for this position would finish out the term until December 2010. Chair Jeff Corkill asked the candidates to state why they believe they meet the requirements for this position. Both John Magnuson, Jr. and Tom Brattebo summarized their qualifications under the requirements for the “At Large” position. The Board agreed that both candidates had qualities that would benefit the board.

Chair Jeff Corkill stated that the Board would go into executive session for approximately five to ten minutes to discuss qualifications of the applicants at 11:15 a.m.

The Board reconvened at 11:20 a.m. Commissioner Bonnie Mager moved to put Tom Brattebo's name on Resolution 09-10 and Councilmember Rose Dempsey seconded it. Motion passed unanimously.

Commissioner Bonnie Mager moved to approve Resolution 09-10 and Councilmember Rose Dempsey seconded it. Motion passed unanimously.

11. Board Concerns – There were no Board concerns.

12. Public Forum – John Magnuson, Jr. addressed the Board on the problems with our systems and how you interpret things. As with what they describe as significant of those criteria versus the overall effectiveness of what people can do on a board and things like that. John voiced his suggestions for boards of all types and what they could do to better themselves in the eyes of the citizens of Spokane. Commissioner Bonnie Mager stated that John's point was very well taken and invited John to come back and watch how Spokane Clean Air's Board operates and give the Board constructive criticism. She does feel that this Board is trying to do what John said, to be open minded and to weigh things and not just to lean one way or the other, while still keeping the mission of clean air that this board is required to work on. Chair Jeff Corkill suggested that with Tom Brattebo on this board, there will be an opening on the Advisory Council and John should look into that position.

The meeting adjourned at 11:32 a.m.

The next Board Meeting will be June 4, 2009 at 9:00 a.m. – Spokane Regional Clean Air Agency office at 3104 E. Augusta Avenue.

JEFFREY CORKILL, CHAIR

WILLIAM DAMEWORTH, SECRETARY