



SPOKANE REGIONAL CLEAN AIR AGENCY
BOARD MEETING MINUTES

August 2, 2007 9:00 a.m.
SPOKANE COUNTY PUBLIC WORKS BUILDING
LOWER LEVEL HEARING ROOM

BOARD MEMBERS PRESENT:

Chair Jeff Corkill
Councilmember Mike DeVleming
Commissioner Bonnie Mager

STAFF MEMBERS PRESENT:

Bill Dameworth, Director
Barbara Nelson, Finance & Personnel Admin.
Ron Edgar, Chief of Technical Services
Lisa Woodard, Public Information Officer
Michelle Wolkey, Legal Council
Mary McDermott, Secretary II

WORK SESSION: There was no work session.

BOARD MEETING: The board meeting was called to order at 9:07 a.m.

1. Director's Report – Bill Dameworth

The draft personnel policy and procedure manual has been received and is being circulated to the supervisors for review and there will be a meeting next week to go over any possible changes to it. Then staff will look it over and give comments if they have any. We hope to be able to present it to the Board at the September board meeting.

There were 20 applicants for the AQS I and II positions; seven were interviewed; the top three came in for follow-up interviews; and we are now in the process of doing background and reference checks, and a drug screen exam. As soon as that is completed, we plan to offer two of them positions and with the possible retiree, we would hire the third person to come in to learn his duties before he is gone.

A template letter has been created for advising the cities of Spokane and Spokane Valley and Spokane County about their respective board member's terms. Councilmember DeVleming suggested putting in a sentence that says "do you intend to have your current member fulfill his

or her four year term". He added to address it to the County Commissioners and the cities to the Mayors and cc the council. Bill stated that he will bring this letter back at the September meeting. The Board members present stated that this is a letter that the Director of Spokane Clean Air should sign.

The Flour Mill location was looked at and they are renovating the building in the basement and the going rate for space is \$150 per square foot to purchase and that is a little steep for the basement. Commissioner Mager stated that in the next couple of years, the Monroe Court Building is going to be available because the County rents some of the space and once the Family Court is moved back into the Courthouse, there will be a lot of available space. The name of the contact for the Monroe Court is Dr. Deewood, owner. Bill will have Spokane Clean Air's real-estate man contact Dr. Deewood. Commissioner Mager also mentioned that Ron Oscarson has another possibility that could be purchased. Bill contacted Bank of America about getting a loan and the gentleman that he talked to said he didn't think that Spokane Clean Air had borrowing authority to get a loan and recommended Bill contact a lawyer in town that has worked on these kinds of things. The lawyer said that Spokane Clean Air can not get a loan; we have to give them what is called a revenue assumption note showing that Spokane Clean Air has the means to pay off the balance in ten years or less. They also talked about subletting and he said we probably couldn't sublet to commercial interests either; it would have to be another government agency or a non-profit organization which restricts your ability to sublet. This is an ongoing process that will take time to find the right space and we have to give the County six months before we can move out of our present office.

2. Public Information/Education Update – Lisa Woodard

We were at the Indians ball field a couple nights during July promoting summer air quality programs. Air quality information was presented to residents in senior and assisted living centers. Spokane Clean Air's Director appeared on a Comcast cable program to be broadcast over the next few months. The Intern has been out distributing our coloring and activity booklets to dental and doctor's facilities. The asbestos display was at Ziggy's during the month of July and an asbestos ad will be appearing in the next issue of the In Construction Trade Journal. We have a direct mail brochure that will be mailed out in September to a list that we have obtained through L & I. The Compliance Assistance Program will have an ad going into the In Construction Journal next month also. Work has begun for the wood stove trade-out program with the two-year EPA grant. In July, an application was put in for a state grant for a similar project. The state money that was applied for would direct funds towards a smaller targeted community. So if we do get that grant, we will be doing a trade-out program for the community of Deer Park, Washington; this coincides with air monitoring that we will be doing in that area beginning this fall. Spokane Clean Air has been very busy media wise. Bill added that Spokane Clean Air will be getting a trademark just for Washington; if we don't do any interstate commerce, we can't get one from the federal government.

3. Activity Report for June 2007 – Ron Edgar

Complaints are normal for this time of the year. There are continued dust problems. Inspections are on track and permits are mostly for rock crushing because this is the construction

season. Air quality continues to be good and so does ozone. We are progressing with establishing the new air monitoring sites in the Spokane Valley, Airway Heights and Deer Park. Commissioner Mager stated that the Mayor of Rockford is still very concerned about not being allowed to burn. Councilmember DeVleming stated that this issue should be added into the September agenda so the rest of the Board may be present and the general public has a chance to make public comments. Also, Commissioner Richards could make his presentation. Ron stated that Michelle Wolkey will look into it to see if the Board can issue a variance to the burn ban that was set. The process of a variance is usually issued to an individual, not a general area. If the Board can grant a variance, we also have to get approval from the DOE because Spokane Clean Air's rule and their rule are also in place.

4. Income/Expense Statement for June 2007

Barbara Nelson gave a brief overview of the income and expense statement. The final bill has been paid for FY-07 and that year will be closed and she will have the final information at the next board meeting.

CONSENT AGENDA – ACTION ITEM – The Board may approve the Consent Agenda by single motion in whole or in part with or without further discussion.

5. Approval of the July 12, 2007 Board Minutes / Approval of Vouchers for July 2007 – \$141,902.78

Councilmember DeVleming moved to approve the Consent Agenda and Commissioner Mager seconded it. Motion passed unanimously.

Non Hearing Resolution Action Items:

6. Resolution 07-31 – Adoption of Board of Director's By-Laws

Councilmember DeVleming moved to approve Resolution 07-31 with the changes and the brackets removed from around February on the last page and Commissioner Mager seconded it. Motion passed unanimously.

7. Executive Session – Director's Annual Performance Review (followed by Board action)

Chair Corkill stated that the executive session would run from 9:40 a.m. to approximately 10:10 a.m. The Board returned from executive session at 9:55 a.m. and since there was no member of the public present during the meeting or outside this session waiting, the Board moved into the decision of what was discussed 15 minutes early. In the executive session, the Board stated that they were very satisfied with Bill's performance.

Councilmember DeVleming made a motion to approve a six percent (6%) increase to Mr. Dameworth's base salary and Commissioner Mager seconded it. Councilmember DeVleming stated "as a Board, they are very satisfied with all the work that Mr. Dameworth has done and heading this agency in a real sound financial direction and good leadership. He is doing a great

job". Commissioner Mager seconded Councilmember DeVleming's statement also. Motion passed unanimously.

8. Board Concerns: Chair Corkill stated that he received a letter from David Buri who is the state representative for the Ninth District and he is upset with the burn bans in his district. Ron replied that there is a question of whether or not the Board has the authority to grant a variance in this case because the fact that the ban on urban growth areas is set in the RCWs. The Board does have the authority to issue variances to rules and regulations but there is that question that Michelle Wolkey needs to look into. Councilmember DeVleming recommended that Michelle look further into whatever restrictions the Board might face in order to do that. He also suggested that they find out whether they are able to do this or not and if they are not able to, then they can respond back to Mr. Buri with the findings. Ron gave an overview of the history of the burn ban areas. Commissioner Mager stated that she spoke with the Mayor and with Micky Harnois, who seemed to think that there was some wiggle room there, so Michelle may want to check with her to see what it is she's thinking. Councilmember DeVleming stated that if we can do it, then we can forward to Commissioner Richard and the Mayor that it will be on our agenda in September. If we can't, then there is no reason to put it on the agenda. Bill asked the Board if he should prepare a letter to them if there is nothing they can do about it. The Board would like Bill to prepare the letter either way for Chair Corkill's signature.

9. Public Forum: There were no public concerns.

The meeting adjourned at 10:03 a.m.

The next Board Meeting will be September 6, 2007 at 9:00 a.m. in the lower level of the Public Works Building.

JEFFREY CORKILL, CHAIR

WILLIAM DAMEWORTH, SECRETARY